

**User Manual - Investor** 

Version 1.0

# Copyright

The information contained herein may not be copied, retransmitted, disseminated, distributed, sold, resold, leased, rented, licensed, sublicensed, altered, modified, adapted, or stored for subsequent use for any such purpose, in whole or in part, in any form or manner or by any means whatsoever, to or for any person or entity, including the investors and distributors without the express prior written consent National Stock Exchange of India Ltd. (NSEIL).

Copyright © 2014 National Stock Exchange of India Ltd. All rights reserved.

# 🕲 NSE



## **Purpose of the Manual**

The purpose of this manual is to educate the investors about the NMF II system features and the process of navigation through the system in a very detailed yet simplistic manner.

The reader will be able to use the NMF II system as an investor in an effective and seamless fashion with the help of this manual.



# **Table of Contents**

troduction to NMF II
vestor Login
RM4
Enquiry
Portfolio Statement
ansaction10
Purchase11
Redemption
Switch
Transaction Status
Investor Transaction Status
rder Settlement
Generate Transaction Slip
eports
Transaction Listing
EOD Reports
View Broker

### **Introduction to NMF II**

NMF II is a browser based platform designed with the objective to facilitate the user with superior order management and execution capabilities along-with providing effective CRM features. The investor can generate several reports including statement of accounts, family wrap statements and portfolio statements.

NMF II overview-

- > Convenience in order placement
- Single screen access to multiple schemes/ mutual funds
- Pre-order validations
- One time registration
- Single view of entire holdings
- Multiple order routing through a single transaction
- > Settlement of multiple orders through single instrument
- > Multiple payment modes viz. Net banking, Debit Card and RTGS / NEFT
- > Option to choose De-mat / Non De-mat allotment option
- Robust support system through helpdesk
- > Data confidentiality/ security-technology build to assure ownership of client data
- > Order status confirmations via SMS / Emails

## **Investor Login**

Opening the link (<u>https://www.nsenmf.com</u>) in an internet browser will take the user to the login page

The investor will login with the details -

- User Name: IIN created and communicated by the NMF II
- Password: Password related to Login ID
- **Captcha:** Enter the alphanumeric details shown below



# 🕑 NSE



After clicking on "Login", the user is prompted to change the password as shown below (clicking the "Change Password" under Admin Menu will also take the user to the same screen) -

For the user, after the first time logging in with system generated password, the system will ask the user to change the password mandatorily

#### **Password Policy**

- The new password should not be the same as the last two passwords
- User ID shall not be a substring of the password
- The first character of the new password should be an alphabet
- The length of the password should be minimum 8 characters long
- The password should contain minimum of 1 alpha, 1 numeric, 1 special character
- Password should not contain words like 2002, 2003, 2004, 123
- Password age should be minimum 2 days

The user needs to enter the old password and new password; the user needs to confirm the new password by clicking on "Save"

Change Password	auto-populated by the system based on the logged- in user details
User	•
Old Password	
New Password	
Confirm Password	
	Save Reset

Login ID for which the

password is to be changed is





*This section is for folio enquiry and generating portfolio statements* 



## <u>Enquiry</u>

Investor can enquire about his transaction / product summary through this option.

f	CRM	Transaction	Reports	Order Settlement	Неір	Admin	Sign Out
	→ Enqui	iry					
	→ PortF	olio Statement					

f	CRM 1	Transaction	Reports	Ord	ler Settlement	Неір		Admin	Sign Out
	Enquiry								
	Customer ID	5011003388			Addross	^	Date of Birth		
	Family Wrap ID				Address	~	E-Mail		
	Customer Name			Go	Fund Code		Tax Status		
	Folio No.				City / Pincode		Holding Nature		
	Investor PAN				Mobile No		JH1 Name		
					Phone Res / Off		JH2 Name		
						Locate Reset			
					C d	lick on "Locate" to view the folio etails			

Enquiry														
										F	age 1 of 2 <u>Next l</u>	Last	← (	lick here to navigate to
Customer ID	5011000202	!	×	C 604 M	ANTHAN DAR	RSHI	Date	of Birth	20-1	MAR-1969			V	iew details folio wise
Family Wrap ID			Address	MALAD E WESTERN	MUMBAI, OP V EXPRESS H	PP HIGHWAY	E-Ma	1	junk	@camsonline	.com			
Customer Name	B Venugopal	L	Go Fund Co	de H/HDFC	Mutual Fund		Tax S	tatus	Indi	vidual				
Folio No.	7083489		City / Pir	code MUMBAI	-400097		Holdi	ng Nature	e SIN	GLE				
nvestor PAN	AAGPV0275	IJ	Mobile N	+919999	999999		JH1 N	lame						
			Phone R	es / Off 0222204	2146/0222889	93799	JH2 N	lame						
oduct Summ	ary Sampl	l <u>e</u>		Click on the prod	"Product S luct-wise v	Summary" aluation s	to view ummary		ate	Valuation	Scheme Class	Br	nker Code	-
Sirla Mutual Fund	44N Birla	Sun Life Cash Mana	ger - Weekly Divide	end-Regular Plan		38.81	100.360	07-Jul-2	014	3,895.26		AR	N-70209	-
				-	Total :	38.81				3,895.26			_	
Scheme 44N Birl	a Sun Life Cas	sh Manager - Week	ly Dividend-Regul	ar Plan									Click tran	< on link to generate th isaction details
Fund	ŀ	Trade Date	Trxn.Type	Trxn No	Units	Price(in	n Rs.)	Am	iount(in	n Rs.)	Sub Broker	r Code		
Birla Mutual Fund		03-Jun-20	14	26193	37 19.	854	100	.238		1,990	0.11 NULL			
Birla Mutual Fund		10-Jun-20	14	26424	42 18.	959	100	.279		1,901	.15 NULL			



#### **Portfolio Statement**

Portfolio statement provides at an investor level, the current unit-holding valuation. The information is available scheme-wise for the units held, its current valuation and the dividend received information.

CKM	Transaction	Reports	Order Settlement	Help	Admin	Sign Out
+ Enquir	У					
→ PortFo	lio Statement					
	→ Enquir				<ul> <li>→ Enquiry</li> <li>→ PortFolio Statement</li> </ul>	<ul> <li>→ Enquiry</li> <li>→ PortFolio Statement</li> </ul>

The user may opt for summary portfolio statement (providing scheme level balances and valuation) or a detailed portfolio statement (including transaction level details)

	PortFolio Statement		
Investor can choose to	Customer ID	5011003388	
detailed portfolio statement	From Date	(DD-MMM-YYYY)	Select the date from when the
	Statement Type	Summary O Detailed	portfolio is required
Investor can choose whether	Grouping	By FundName      By Asset Class	
to view the statement Fund- house wise or asset class wise	Available List(s)	HDFC Mutual Fund/3297128 Vineeta Shetty ICICI Prudential Mutual Fund/3297128 Vineet Reliance Capital Asset Management Pvt. Ltd Sundaram Mutual Fund/SBBNAB420722 VIN Tata Asset Management Ltd./3297128 Vinee	elect the folios for which the tatement is required. Multiple elections can be done by clicking on Ctrl and selecting the folios to
		View Report Reset	iew a Consolidated Portfolio
		Click here to generate and view the portfolio statement	



### Portfolio Valuation – Summary View by Fund

Sollooo234 Sudhir Kumar Flat 1-B, D-Block RAIN TREE APARTM, NO 21, VEN Chennai-600018	NUS COLONY, 2ND ST	Portfolio As on Date	Valuat 11-Jun-20	t <b>ion</b> D15			
DP ID : 1201910100000391 Product Name	Folio No.	Unit Balance	NAV	NAV Date	Current	Cost Value	Div.
HDEC Mutual Fund	101010.	onic balance	100	NAV Date	Value	cost value	Received
HDFC Equity Fund - Dividend	4153931	183.790	51.635 Fu	08-May-2015 nd Total :	9,490.00 9,490.00	10,000.01	0.00 0.00
				Total :	9,490.00		0.00
Allocat	tion by Fund			EQUITY 100.00%	Allocation by As	set Class	



#### Portfolio Valuation – Detailed View by Asset Class

Image: Second	IMF II	Portfo For the p	Dio Valuation Deriod 29-Jan-2013 a	- Detailed nd 11-Jun-2015			
5011000234 Sudhir Kumar							
Flat 1-B, D-Block RAIN TREE APARTM, NG Chennai-600018 [rxn.Type	0 21, VENUS COLONY, 2N	ID STREET	Price	Units	Current NAV	Cost Value	Age (Days
Flat 1-B, D-Block RAIN TREE APARTM, N Chennai-600018 Frxn.Type Asset Class : EQUITY Folio No : 4153931 Product : 01-HDFC Edu	D 21, VENUS COLONY, 2N Trxn. Date quity Fund - Dividend	ID STREET	Price	Units	Current NAV	Cost Value	Age (Days



# **Transaction**

This section is mainly targeted for placing transaction orders for purchase, redemption and switch and to view the transaction status



#### **Purchase**

The investor can place a subscription order request through this screen



Single transaction request for multiple schemes across AMCs can be placed. A consolidated amount favouring National Securities Clearing Corporation Ltd is required to be made.

User may select the mode in which he wants the units to be allotted - Non-Demat mode or the Demat mode.



NMF II provides multiple payment options for the subscription transaction which have been detailed below -

#### Payment mode selected is Online (Net-Banking)

- The investor will be directed him to the Net Banking site. The beneficiary account details of National Securities Clearing Corporation Ltd will be predefined. The transaction amount for which the payment is being effected will be pre-populated.
- ✓ Upon the investor making the e-payment a payment confirmation slip will be generated and the confirmed order requests updated with valid payment status will be submitted for further processing.

#### NSE NMF II Purchase Investor Details Customer ID 5011000234 Investor Name Sudhir Kumar Investor PAN ABVPC5221C Mode Of Holding SINGLE Joint Name1 Joint Name2 Guardian Name Tax Status Individual DP ID 120447000000078 Broker Details Sub Broker ARN ARN-70209 - Choose Sub Broker ARN -Broker Code $\mathbf{v}$ ¥ Sub Broker Code Code EUIN E001234 EUIN(if Applicable) Investment Details Normal No Transaction Nature $\checkmark$ ¥ DP ID Demat User HDFC Bank Ltd Bank Name $\sim$ 05821050008004 IFSC Code HDFC0000002 Account Number Execute Through $\sim$ Remarks No Nomination ✓ $\sim$ POA Product Category Scheme code SIP Action Fund Reinvest Amount ٩ Add Reset RelianceMutualFund MF \* - Choose Follo - 🛛 🔻 Open Ended Products RELIANCE FOCUSED LARGE C ... \* Payout Ŧ S.No Fund Folio Product Category Scheme Code Reinvest Amount SIP Edit Delete RELIANCE FOCUSED LARGE RelianceMutualFund\_MF Payout 5000.00 2 1 Open Ended Products CAP FUND - DIVIDEND PLAN-× DIVIDEND PAYOUT OPTION Payment Details ONLINE Payment Mode $\mathbf{v}$ Instrm. Amount 5000 Enter the transaction amount HDFC Bank Ltd Online Payfrom RTGS Code $\mathbf{v}$ Advisory Charge 0 Acceptance of Trxn. Online $\checkmark$ I agree Terms And Condition Next >> Registered bank through which the online payment will be made Click "Next" to enter the other details shall be system-populated NSE

Investor shall select the mode of payment as "Online"

Upon completing the transaction details, the purchase confirmation screen opens.

Purchase Confir	mation										
Investor Details											
Customer Id		501100023	4		Investor Name	Sudhir Kuma	ır		PAN	ABVPC5221	IC
Mode Of Holding		SINGLE	SINGLE		Joint Name1				Joint Name2		
Guardian Name					Tax Status	Individual			DP ID	1204470000	000078
Broker Details											
Sub Broker Code				Sub Broker ARN Code				EUIN	1	E001234	
Broker Code	ARN-70209										
Investment Details	;										
Bank Name	H	IDFC Bank Ltd			Accou	nt Number		0582	2105000800	4	
S.No	Fund	Folio	Schem	e					Re	einvest	Amount
1	RelianceMutualFund_M	F	RELIAN	CE FOCUSED LARG	GE CAP FUND -	DIVIDEND PL	AN-DIVIDEND P	PAYOUT C	OPTION Pa	yout	5000.00
Payment Details											
Payment Mode	ONLINE			Instrm. Amount	5,000.00						
Online Payfrom	HDFC Bank Ltd			RTGS Code							
Advisory Charge	0			Acceptance of Trxn	. Online						
	Click on " changes t	Back" to m to the trans	ake any action		< Back Sav	e	Click on "Sa proceed to	ave" to : make t	store and he payme	l ent	



#### **Electronic Payment Facility**

You have requested for an electronic payment to the following vendor using your HDFC Bank NetBanking account. Please choose your account (to be debited by the purchase value and service charge) from the list below.

Note: The available balance displayed includes the overdraft limit (if any) in your account. It does not include any fund marked for hold.

From Account:	- Select An Account -	
Vendor Name:	BILLDKNSE	
Amount:	INR 5.00	
Service Charge:	INR 0.00	
Continue		

Important: Should you come across any error in the payment made to the website please contact the concerned website.

Copyright HDFC Bank Ltd. Terms and Conditions | Privacy Policy



## HDFC BANK

#### Electronic Payment Facility - Confirm

#### Disclaimer:

Dear Customer, In case there is no confirmation status displayed after confirming/submitting the transaction, kindly log in to NetBanking and verify your account details. If your account is debited, then your transaction is executed successfully and you need not reinitiate the same. You may not have received any confirmation due to technical/response issues. In case of debit to your account, you may also contact the Merchant by quoting the Reference Nos reflected in your account statements.

Updation of Utility Bill Payment at the Biller's end may take up to 6 working days.

Please verify and confirm your request for electronic payment.

From Account:	05411330002221 - MAHIM - MUMBAI
Vendor Name:	BILLDKNSE
Amount:	INR 5.00
Service Charge:	INR 0.00
H Back Conf	1rm

Important: Should you come across any error in the payment made to the website please contact the concerned website.

Copyright HDFC Bank Ltd. Terms and Conditions I Privacy Policy

#### Upon successful payment, the confirmation screen opens.

Payment Reference Number	MHDF3455379088	
Investor Name	KGNANA	
Transaction Amount	0000005.00	
Payment Status	SUCCESS	
PrintSlip		Click here to save or print the payment confirmation slip

#### **RTGS / NEFT**

The investor can make the payment through RTGS / NEFT.

✓ Investor has to log into the internet banking for initiating the RTGS / NEFT or initiate the same through his bank

The beneficiary bank details are under:

- Beneficiary name : National Securities Clearing Corporation Ltd
- Beneficiary bank name : HDFC Bank Ltd
- Account No : 50200009635552
- IFSC Code (For RTGS / NEFT Transfers) : HDFC0000060
- -
- The registration may be activated by the bank as per internal guidelines and investor shall initiate payment only after the National Securities Clearing Corporation Ltd a/c is registered by their bank and enabled for payments.
- ✓ A Unique Transaction Reference (UTR) number will be generated for the RTGS / NEFT payment initiated.
- The investor will be required to enter the UTR number in the payment confirmation screen. The payment confirmation details will be updated and the confirmed order with valid payment status will be submitted for further processing

	Investment Details								
	Transaction Nature	Normal	~	Demat User	No	~	DP ID		
	Bank Name	HDFC Bank Ltd	~	Account Number	05821050008004		IFSC Code	HDFC0000002	
	Execute Through POA			Remarks		$\hat{}$	No Nomination		
	Fund	Folio Produ	ct Category		Scheme code		Reinvest Am	ount SIP Action	
	Birla Mutual Fund	- Choose Folio - 🛛 🔻 Open	Ended Products	•	Birla Sun Life Advantage Fund	D 🔻	Reinvest 🔻	🧬 Add Ri	eset
	S.No Fund	Folio	Product	t Category Sc	heme Code	Reinvest	Amo	ount SIP Edit	Delete
	1 Birla Mutual Fu	nd	Open Er	nded Products Birl	a Sun Life Advantage Fund - idend Reinvest-Regular Plan	Reinvest		5000.00 📝 ,	×
Investor shall select the mode of payment as "RTGS /	Payment Details	•							
NEFT"	Payment Mode	RTGS/NEFT	✓	Instrm. Amount	5000 🔶		Enter the t	ransaction amount	
	Online Payfrom	- Choose BillDesk Bank -	~	RTGS Code	HDFC0000011				
	Advisory Charge	0		Acceptance of Trxn.	Online	$\sim$			
				☑ I agree	Terms And Condition				
					Next >>>				
			Enter the F	RTGS Code	Click "Next" to cor the order request	nfirm			
		_							

Upon completing the transaction details, the purchase confirmation screen opens.

NSE	NMF II

Purchase Confirm	nation									
Investor Details										
Customer Id		5011000234		Investor Name	Sudhir Kumar		PAN	ABVPC5221C		
Mode Of Holding		SINGLE		Joint Name1			Joint Name2	Joint Name2		
Guardian Name				Tax Status Individual			DP ID	120447	000000078	
Broker Details										
Sub Broker Code			Sub Broker ARN Code			EUIN	E	E001234		
Broker Code	ARN-70209									
Investment Details										
Bank Name	HC	FC Bank Ltd		Accou	nt Number	058	21050008004	4		
S.No	Fund	Folio	Scheme				Reinvest		Amount	
1	Birla Mutual Fund		Birla Sun Lit	fe Advantage Fur	nd - Dividend Reinvest-R	Regular Plan	Reinvest			5000.00
Payment Details										
Payment Mode	RTGS/NEFT		Instrm. Amount	5,000.00						
Online Payfrom	RTGS Code			HDFC000001	HDFC0000011					
Advisory Charge	0		Acceptance of Trx	n. Online						
	Click on "Back" to make any changes to the transaction				Click on "So to enter th	ave" to stor e payment	e and pro details	oceed		

The investor will be directed to the payment screen where he shall populate the UTR No. and the payment date



Upon clicking on submit the investor is directed to the payment confirmation screen

NSE NMF II

MFS RTGS/NEFT	Payment									
Customer ID	5011000234			Unique Ref.No	2245					
Investor Name	Sudhir Kumar			Transaction Amount		5,000.00				
ARN Code	ARN-70209									
Trxn No Fund		Folio	Scheme			Amount				
2743 Birla M	lutual Fund		Birla Sun Life Advant	irla Sun Life Advantage Fund - Dividend Reinvest-Regular Plan 5,000.						
UTR No.	2142121242121	2		Transfer Date	15-Jun-2015					
			Term	s And Condition						
		RT	GS/NEFT Deta	ils Updated Successf	fully					
Click he	re to print the	2		Print						

## 🕑 NSE

#### **Debit Card**

Investor sh mode of pa Card"

- The investor will open the payment link which will direct him to the debit card payment site. He shall enter the debit card details and pin. The beneficiary account details of National Securities Clearing Corporation Ltd and the transaction amount will be preset.
- ✓ Upon the investor making the e-payment a payment confirmation slip will be generated
- ✓ The payment confirmation will be updated and confirmed orders updated with valid status will be submitted for further processing.

Invest	ment Details														
Tran	saction Nature	Normal		$\sim$		Demat User	No		~	DP ID					
Bank	Sank Name H Execute Through OA CICI Prudential Mutual Fund S.No Fund ICICI Prudential Mu Fund	HDFC B	ank Ltd	~		Account Number	058210500080	05821050008004		IFSC Code		HDFC0000002			
Exec POA	ute Through					Remarks			No Nomination		tion 🗹				
Fund			Folio	Product	t Categ	югу	Scheme code	•	R	einvest		Amou	int	SIP /	\cti
ICICI	Prudential Mutual F	Fund 🔻	- Choose Follo - 🔻	Open E	Ended Pi	roducts	ICICI Prudent	ial Balanced Adva	ant 🔻	- Choose Divider	nd Option -	•		<i></i>	A Re
S.No	Fund		Folio	I	Produc	t Category	Scheme Code		Reinvest		Amount		SIP	Edit	D
1	ICICI Prudential Fund	l Mutual		c	Open Er	nded Products	ICICI Prudential Bala Advantage Fund - R Dividend	anced egular Plan -	Payout			5000.00			>
Payme	ent Details														
 Payr	ment Mode	Visa/Mas	ster Debit Card	~		Instrm. Amount	5000								
Onli	ne Payfrom	- Choose	e BillDesk Bank -	~		RTGS Code									
Advis	sory Charge	0				Acceptance of Trx	n. Online		$\sim$						
						🗹 I ag	ree Terms And Cor	ndition							
							Next >>	Enter the	transactio	n amount					
							Click "Next" to the order requ	o confirm Jest							
						22									

Upon completing the transaction details, the purchase confirmation screen opens.

Purchase Confirm	nation												
Investor Details													
Customer Id		5011000234			Investor Name	ne Sudhir Kumar			PAN	ABVPC522		21C	
Mode Of Holding		SINGLE			Joint Name1				Joint Name2				
Guardian Name					Tax Status	Individual			DP ID	1	120447000	0000078	
Broker Details													
Sub Broker Code			Sub B Code	roker ARN				EUIN		E0012	234		
Broker Code	ARN-70209												
nvestment Details													
Bank Name	н	DFC Bank Ltd			Acco	unt Number		058	210500080	004			
S.No	Fund	Folio		Scheme					Rei	invest		Amount	
1	ICICI Prudential Mutu	al Fund		ICICI Prude	ntial Balanced	Advantage	Fund - Regular Pl	lan - Divid	dend Pay	out			5000.00
ayment Details													
Payment Mode	Visa/Master Debit Card	I	Instrm	. Amount	5,000.00								
Advisory Charge	0		Accep	tance of Trxn.	Online								
Click on "Back" to ma changes to the trans					< Back Sa	ve	Click on "Say proceed to r payment	ve" to sto nake the	ore and				

	MFS Online Payment				
	Customer ID	5011000234	Unique Ref.No	2248	
	Investor Name	Sudhir Kumar	Transaction Amount	5,000.00	
	ARN Code	ARN-70209	Payment From		
Unique Transaction No. gets	Trxn No Fund	Folic Scheme		Amount	
generated	2744 ICICI Prudential Mut	ual Fund ICICI Prudentia	I Balanced Advantage Fund - Regular Plan	- Dividend 5,000.00	View the transaction summary
		Terms And Make P	ayment		Click here to make the payment using debit card
For the purpose of making payme	nt, I/we agree that neither N	5E nor NSCCL is liable for the	payment of the funds for this transact	tion. NSE / NSCCL are	only providing a facility
through Bill Desk payment /interr	net banking processing system	to enable funds transfer fro	m available funds with my/our banks a	nd I/we agree to be t	bound by the terms and
conditions of the MFSS scheme sp	ecified by NSE.				
		I Ag	jree		

Upon clicking the link the NMF II Online Payment Screen opens

VISA 🔤				
Card Number				
Enter card number				
Expiration Date Month  Year		For SBI Maestro cards, E Date and CVV is not requ	xpiration iired	
Card Holder Name				Enter the Debit Card details and make the payment Upon payment
Enter card holder name				being made a payment confirmation slip will be generated
Make Payment				
	Cancel			
Your transaction is processed through a secure 128 bit https internet socket layer technology. For security purposes, your IP address 121. Jun 15 14:32:37 IST 2015 have been logged.	connection based on secure 241.30.250 and access time	Verified by MasterCard. VISA SecureCode.	Cick to Voidate	



### **Redemption**

For redeeming the Mutual Fund units, the investor can place redemption request held in the physical form through the below screen-



The redemption transaction screen of NMF II will display the current unit balance wherein the units held under demat and non-demat mode will be shown separately based on the DP ID updated in the RTA reports.

	Redemption Tran	saction										
Static details will be auto-	Investor Details											
populated	Customer ID	5011000029			Investor Name	Ganesh Vijay Dixit	ł	Investor	PAN A	AKPD3895J		
	Mode Of Holding	SINGLE			Joint Name1			Joint Na	me2			
Units hold in the domat	Guardian Name				Tax Status	Individual		DP ID	1	200000000000000	02	Redemption on NMFII is
and Non demat mode will	🛕 De	mat units can	be redeemed	by placing ar	order request with	the MF Distributor	after submitting a	Demat Redem	ption Slip v	vith DP.	a	llowed only for Non-demat
be separately shown	DP ID Valuation I	nformation										noidings
System will populate the investment details with	Non DP ID Valuat	ion Informatio	n									Ī
the current valuation	Fund Name	Folio	Scheme					Tot Units	NAV	NAV Date	Valuation	1
	Birla Mutual Fund	1012942646	<u>02 / Tax Re</u>	lief '96 Fund-El	.SS - Dividend-Regular P	<u>lan</u>		75.426	107.580	07-Jul-2014	8,114.33	
	Birla Mutual Fund	1012942646	<u>132G / Birla</u>	Sun Life Savin	gs Fund - Growth-Regul	ar Plan		250.770	252.106	07-Jul-2014	63,220.67	
Click on the scheme in the	Birla Mutual Fund	1012942646	<u>321G / Birla</u>	Sun Life Dyna	mic Bond Fund - Retail	Growth-Regular Pla	<u>n</u>	884.869	21.997	07-Jul-2014	19,464.82	
valuation table which is to	Birla Mutual Fund	1012942646	44N / Birla	Sun Life Cash A	lanager - Weekly Divide	nd-Regular Plan		18,870.027	100.360	07-Jul-2014	1,893,790.25	
be redeemed		ions schemes										
	Redemption Detai	s										
Registered Bank detail will	Acceptance of Trxn.	On	line Bank	Name	CICI Bank Ltd	~	Account Nu	mber 9	24994254			
be system-populated	Execute Through PO	A	Rema	rks		$\bigcirc$	IFSC Code	I	CIC0000111			
	Fund Name Fo	olio Sch	eme		Limits	Tot Units	Amt Or Unit Type	All Unit	s Amt O	r Unit Actio	n	
					Limits		~			Add	Reset	
	Fund Name	1	Folio	Scheme			Tot Units Amt O	r Unit Type	All Unit	ts Amt Or U	nit Action	]
	Birla Mutual Fund		1012942646	132G / Birla	Sun Life Savings Fund - (	Growth-Regular Plan	250.770 Units			Yes 2	50.770	
			Rede	mption ord	er can be placed i	n terms of units	s or amount	Check of redeen	on "All Un 1 all units	its" to	Click also i	on "Add" to save and f user wants to enter ple redemption orders
											in a s	ingle transaction

Upon completing the transaction details, the redemption confirmation screen opens.

Ħ	CRM	Transaction	Report	s Or	der Settlement	Help				Admin	Sign Out
Redempti	ion Trans	action									
Investor D	)etails										
Customer II	D	5011000029			Investor Name	Ganesh Vijay	Dixit		Investor PAN	AAKPD3895J	
Mode Of Ho	olding	SINGLE			Joint Name1				Joint Name2		
Guardian Na	ame				Tax Status	Individual			DP ID	12000000000000	002
Redempti	on Detail	5									
Fund Name	e		Folio	Scheme			Tot Units	Amt Or Un	it Type	All Units	Amt Or Unit
Birla Mutual	Fund		1012942646	02 / Tax Re Plan	lief '96 Fund-ELSS - Divi	dend-Regular	75.42	6 Units		Yes	75.426
			Click on "Ba changes to	ck" to ma the transa	ke any	Back Save	e Cl pr	ick on "Save int the con	e" to store and firmation slip		

Transaction S	Click here to view and print				
Unique Ref.No	27305		Transaction Shp		
Trxn No	Fund	Folio	Scheme	Amount	Units
6627	Birla Mutual Fund	1012942646	Tax Relief '96 Fund-ELSS - Dividend-Regular Plan	0.00	75.428

Scan



#### Sample transaction slip

NMF II Platform (Investor Online) Application No.7496 Customer ID: 5011000029			Redemption Request	<b>®</b> NSE	NMFII
Ganesh Vijay Dixit JH1: N/A JH2: N/A			User Code : 5011000029 Subbroker:		
Current Address 350 ANTARIKSHH BHAVAN, Chennal 600005 Held:			Bank Mandate Details Savings Account 924994254 ICICI Bank Ltd Jalgaon Chennal		
I/We wish to redeem from the following	investments.(NMF II	Ref. No.: 27	7305)		
Fund Name	Folio No.		Scheme Name	Amount	Units
Birla Mutual Fund	1012942646	Tax Relief '9	6 Fund-ELSS - Dividend-Regular Plan	0.00	75.426
I/We confirm that I/We have read an (in the form of trail commission or any or being recommended to me/us. Ganesh Vijay Dixit	d accept the terms of ther mode), payable t	the offer doci	ument of the above scheme(s). The ARN holder has o different competing Schemes of various Mutual Fund	disclosed to me/us all t Is from amongst which	he commissions the Scheme is
This transaction request was generated The transaction request is already times	by 5011000029 thr stamped electronical	ough NMF II y.	platform at 17:05:03 on 12 June 2015.		

#### <u>Switch</u>

For switching units between schemes of the same mutual fund, the investor can place switch request through the below screen

f	CRM	Transaction	Reports	Order Settlement	Help	Admin	Sign Out
		<ul> <li>Purchase</li> </ul>					
		<ul> <li>Redemption</li> </ul>					
		<ul> <li>Switch</li> </ul>	]				Note: Only intra fund
		<ul> <li>Transaction</li> </ul>	Status				switch is allowed
		<ul> <li>Investor Tra</li> </ul>	nsaction Status			_	
	l						

The switch transaction screen of NMF II will display the current unit balance of the investor maintained as a part of NMF II.

	Switch Transactio	n																		
	Customer Informati	ion																		
System will populate the	Customer ID	50110000	29		Investor Name	¢	Ganesh Vijay Dixit	h	nvestor PAN		AAKPD389	95J								
the platform	Mode Of Holding	SINGLE			Joint Name1			J	oint Name2											
	Guardian Name				Tax Status	h	Individual													
System will populate the	DP ID Valuation Int	formation																		
investment details with the	Non-DP ID Valuatio	on Informa	ition																	
held in the demat and non-	Fund Name	Folio	Source	e Scheme					Tot Units	NAV	NAV Da	ite Valuat	ion							
demat mode will be	Birla Mutual Fund	10129426	46 <u>132G B</u>	irla Sun Life S	Savings Fund - Growth	-Regula	ar Plan		250.770	252.10	6 07-Jul-2	014	63,220.67							
separately shown	Birla Mutual Fund	10129426	46 <u>44N Bi</u>	rla Sun Life Ca	ash Manager - Weekly	Dividen	nd-Regular Plan		18,870.027	100.36	0 07-Jul-2	014 1,8	93,790.25							
separately shown	Birla Mutual Fund	10129426	46 <u>321G B</u>	irla Sun Life D	Oynamic Bond Fund - F	Retail -	Growth-Regular Plan		884.869	21.99	7 07-Jul-2	014	19,464.82							
	Birla Mutual Fund	10129426	46 <u>02 Tax</u>	Relief '96 Fur	Id-ELSS - Dividend-Res	gular Pl	lan A		75.426	107.58	0 07-Jul-2	014	8,114.33							
	Switch Details																			
	Broker Code	ARN	70209	~	Sub Broker ARN C	ode	ARN-1000	~	Sub Broker Co	de							Click or	n edit o	r delete t	:0
Switch on NME II is allowed	EUIN Opted	€ Ye	es O No		EUIN												modify	the or	der enter	ed
only for Non-demat holdings	Execute Through POA				Acceptance of Trxn	1.	Online		Remarks				$\hat{}$							
	To execute Switch Tra	insaction, p	olease select a	iny of schem	es from the Valuatior	n Scher	nie link													
	Fund	Foli	o	Source Sch	eme	Tot Un	n ts Scheme Category		Target Sch	heme		Limits	Dividen	d Option	Amt Or Unit	Type All l	Jnits Amt	Or Unit	Action	
-	•						Choose Scheme Categor	y	Choose Ta	arget Schem	e	Limit	- Choos	e- V	Choose	<b>~</b> [			Add Re	set
	Fund Name		Folio	Source Sch	heme			Tot Units	Scheme Cate	gory	т	arget Scheme					ReInves	Amt/Un Type	t All Amt Units Unit	/ Action
	Birla Mutual Fund		1012942646	6 321G Birla S	un Life Dynamic Bond	i Fund -	Retail - Growth-Regular Plan	884.869	0 Open Ended Pr	oducts	В	iirla Sun Life Inte	erval Income I	Fund - Annual I	Plan IV - Qtly. I	Div - REGULA	AR Payout	Units	Yes 884.8	869 🔀
					$\checkmark$	l agre	e Terms And Condition													
							Next >>													
									Ente	er the ta	arget sc	cheme								
									deta	ails										
				Click on t	he link to sele	ct the	e source									Click	"Add"	to save	the	
				scheme f	rom the valua	tion t	table									sche	me deta	ails ent	ered.	
																Swit	ches in	multip	e	
																sche	mes car	he m	ade in a	
																cinc	o trance	oction	iowarde	
																sing	e transa		owards	
																whic	ch a sing	le payi	nent car	ו ו
																be e	ffected			

Switch Transactio	n												
Customer Informat	ion												
Customer ID	5011000029		Investor Name		Ganesh Vijay Dix	dt		Invest	or PAN		AAKPD389	5J	
Mode Of Holding	SINGLE		Joint Name1					Joint N	lame2				
Guardian Name			Tax Status		Individual			Sub B	roker Code				
Sub Broker ARN Code			EUIN Opted		Yes			EUIN			E123456		
Broker Code	ARN-70209		Trxn. Execution										
Switch Details													
Fund Name	Folio	Source Scheme	Tot Units	Produ	uct Category	Target S	Scheme		Reinvest	Amt /	Unit Type	All Units	Amt / Unit
Birla Mutual Fund	1012942646	321G Birla Sun Life Dyna Bond Fund - Retail - Growth-Regular Plan	mic 884.8690	Open I	Ended Products	Birla Sun Income F IV - Qtly	Life Interva Fund - Annua Div - REGU	al Al Plan I AR	Payout	Units		Yes	884.869
	C	Click on "Back" to ma hanges to the transa	ake any action	•	<< Back Sav	/et	Click or print th	n "Save e confi	" to store a rmation sli	ind ip			

-	Transad	tion Status		Click here to view and print	t			
1	Unique R	lef.No 27306			Transaction Slip	transaction slip		
	Trxn No	Fund	Folio	Source Scheme	Target Scheme		Amount	Units
	6628	Birla Mutual Fund	1012942646	Birla Sun Life Dynamic Bond Fund - Retail - Growth-Regular Plan	Birla Sun Life Interval Income Fund -	Annual Plan IV - Qtly. Div - REGULAR	0.00	884.889

Scan



Sample transaction slip

NMF II Platform (Investor Online) Application No.:7498	า		Switch Request								
Customer ID: 501100002 Ganesh Vijay Dixit JH1: N/A JH2: N/A	9		tii Al eu	MESTAMP: MFS 12Jun15 17:18 06 RN-70209 IN: E123456	i40						
Current Address 350 ANTARIKSHH BHAVAN Chennai India 600005 Held:	Ι,		50: Sul	11000029 bbroker:							
I/We wish to switch the inve	stments as mentioned	below. (NMF II Ref. No.: 2	7306)			_					
Fund Name	Folio No.	From Scheme		To Scheme	Amount	Units					
Birla Mutual Fund	1012942646	Birla Sun Life Dynamic Bond F Retail - Growth-Regular Plan	Fund -	Bina Sun Lite Interval Income Fund - Annual Plan IV - Qtly. Div - REGULAR	0.00	884.86					
I/We confirm that I/We I commissions (in the form of which the Scheme is being r Ganesh Vijay Dixit	have read and accept the trail commission or any ecommended to me/us.	e terms of the offer documer other mode), payable to hin	nt of th n for th	e above scheme(s). The ARN holde he different competing Schemes of	er has disclosed to me/us various Mutual Funds fro	all the m amongst					

#### **Transaction Status**

Investor can check the status of the transactions initiated by the MF Distributor through this screen-

f	CRM	Transaction	Reports	Order Settlement	Help	Admin	Sign Out
		<ul> <li>Purchase</li> </ul>					
		<ul> <li>Redemption</li> </ul>					
		<ul> <li>Switch</li> </ul>					
		Transaction	Status				
		<ul> <li>Investor Tra</li> </ul>	nsaction Status				
				J			

MFD can view the status of the transactions executed through the investor login





CRM Transaction	Repo	orts Order Settlement	Неір		Admin	Sign Out
		Transaction Status				
		From Date	11-Jun-2014	(DD-MMM-YYYY)		
Select the from and to dates and Click on "View" to see the status of the transactions for that period		To Date	11-Jun-2015	(DD-MMM-YYYY)		
			View			

Broker Code	User Code	Fund	Trxn Type	Total	Pending	Authorised	Rejected	Pending for RTA Submission	Submitted to RTA	RTA Submission Failed	Processed by RTA
ARN-70209	5011000234	Birla Mutual Fund	Fresh Purchase	2	1	1	0	0	1	0	0
ARN-70209	5011000234	HDFC Mutual Fund	Redemption	1	<u>1</u>	0	0	0	0	0	0
ARN-70209	5011000234	HDFC Mutual Fund	Switch	1	<u>1</u>	0	0	0	0	0	0
ARN-70209	5011000234	Kotak Mutual Fund	Fresh Purchase	1	1	0	0	0	0	0	0
ARN-70209	5011000234	ICICI Prudential Mutual Fund	Fresh Purchase	1	0	1	0	0	1	1	0

#### <u>Status</u>

Pending – Transaction created by Maker but pending confirmation by checker

Authorised – Confirmed by the checker

Rejected – Rejected by the checker

Pending for RTA Submission – Yet to be authorised and submitted to the RTA

Submitted to RTA – The order has been successfully been submitted to RTA

**RTA Submission Failed** 

Processed by RTA

# 🕑 NSE

### **Investor Transaction Status**

Investor can check the status of the transaction executed through his login, through this screen-

🚔 CRM	Transaction	Reports	Order Settlement	Help	Admin	Sign Out
	<ul> <li>Purchase</li> </ul>					
	<ul> <li>Redemption</li> </ul>					
	<ul> <li>Switch</li> </ul>					
	Transaction	Status				
	→ Investor Trail	nsaction Status				

			Investor 7	Fransa	action								
			From Date			12-Jun-20	14	(D	D-MMM-Y	m)	C . I		
			To Date			12-Jun-20	15	(D	D-MMM-Y	mn <del>&lt;</del> t	transac	tions are to be viewe	ed
							View						
Broker Code	User Code	Fund	Trxn Type	Total	Cl Per th	ick on View le filtered ci	to retriev riteria	ve the records as	per	Submitt RT/	ed to A	RTA Submission Failed	Processed by RTA
ARN-70209	5011000234	Birla Mutual Fund	Fresh Purchase	2	1	1	0	0		1		0	0
ARN-70209	5011000234	HDFC Mutual Fund	Redemption	1	<u>1</u>	0	0	0		0		0	0
ARN-70209	5011000234	HDFC Mutual Fund	Switch	1	<u>1</u>	0	0	0		0		0	0
ARN-70209	5011000234	Kotak Mutual Fund	Fresh Purchase	1	1	0	0	0		0		0	0
ARN-70209	5011000234	ICICI Prudential Mutual Fund	Fresh Purchase	1	0	1	0	0		1		1	0



# **Order Settlement**

This section is to generate the transaction slip for the transactions placed on the platform



### **Generate Transaction Slip**

NMF II provides a system generated transaction-in slip for the transactions executed on the platform.

f	CRM	Transaction	Reports	Order Settlemer	nt Help			Admin	Sign Out
				<ul> <li>Generate Tra</li> </ul>	nsaction Slip				
			Ge	enerate Transactio	n Slip				
			Trx	n.Type	urchase	~	Enter Transaction No. for which the	5	
			Use	er Trxn. No.		←	transaction slip is required		
				C	enerate Rese	t			-
				Click on	"Generate" to get th	he transaction slip			



**<u>Reports</u>** 

*This section is aimed towards generation of reports such as transaction report, EOD Reports and View Broker* 

### **Transaction Listing**

Transaction listing provides transaction level history. The transaction history is available for the last two financial years. The user may opt for summary statement (providing scheme level balances and valuation) or a detailed statement (including transaction listing). The statement is downloadable in the PDF format.

🚔 CRM	Transaction	Reports	Order Settlement	Help		Admin	Sign Out
		<ul> <li>Transaction</li> <li>EOD Report</li> <li>View Broke</li> </ul>	n Listing t er				
ft crm	Transaction	Reports	Order Settlement	Help		Admin	Sign Out
		Transaction Lis	ting Default	) Current Financial Year ) Previous Financial Year			
		From Date		(DD-MMM-YYYY)	<u>ج</u> ۲	Select the relevant tim the transaction details	e period for which are required
		To Date	5011000234	(DD-MMM-YYYY)			
		Statement Type	Transaction	n 🔿 Summary 🔿 Both			
ct whether a detailed or summ saction listing is required	arised	Grouping	By FundNan	ne O By Asset Class		Choose whether classified based	er to have the report d on the Fund Name
				View Reset		Asset Class	



#### Sample Report - Transaction level report by Fund Name

🖲 NSE 🛛 🖊	MF II
-----------	-------

### Transaction Account Statement



11-Feb-2014 To 12-Jun-2015

IIN : 5011000234				
Sudhir Kumar				
Flat 1-B, D-Block RAIN TREE APARTM, NO 21, VENUS COLONY, 2ND STREET Chennai - 600018				
Date Transaction	Amount	Units	Price	Unit

Date	Transaction	Amount	Units	Price	Unit
		(INR)		(INR)	Balance

#### HDFC Mutual Fund

Folio No: 4153931	PAN: ABVPC5221C		
01 - HDFC Equity Fund - Dividend (MFD ARN No:ARN-70209)			Registrar : CAMS
			Opening Unit Balance: 0.000
09-Jun-2014 Purchase	1,000.00	7.067	141.50 7.067
Closing Unit Balance : 183.790	Last NAV on 08-May-2015: INR 51.635		Market value : INR 9,490.00

This statement is provided on a best effort basis and is based in part or in full on data locally entered by the intermediary. No party may be held liable for the contents of this statement or for any or for any actions taken on this basis. For the official record please contact the respective Mutual Fund or Registrar and Transfer Agent.



#### Sample Report - Summary level by Asset Class

Image: NSE	NMF II
------------	--------

#### **Transaction Account Summary**

11-Feb-2014 To 12-Jun-2015



Folio No.	Scheme Name	Unit Balance	Cost Value	NAV Date	NAV Value (INR)	Market Value I (INR)	Registrar
EQUITY							
HDFCMF Te	est MF						
4153931	H01 - HDFC Equity Fund - Dividend	183.790	10,000.01	08-MAY-2015	51.635	9,490.00	CAMS
KMMF Test	: MF						
2225505	K04 - Kotak Balance - Dividend (Regular Plan)	284.026	0.00	08-MAY-2015	15.272	4,337.65	CAMS
					Total	13,827.65	

This statement is provided on a best effort basis and is based in part or in full on data locally entered by the intermediary. No party may be held liable for the contents of this statement or for any or for any actions taken on this basis. For the official record please contact the respective Mutual Fund or Registrar and Transfer Agent.



### **EOD Reports**

EOD Report provides the summary of the transactions executed on NMF II for a stipulated time range. The statement is downloadable in excel, PDF and word format.

f	CRM	Transaction	Reports	Order Settlement	Help		Admin	Sign Out
			<ul> <li>Transact</li> </ul>	ion Listing				
			→ EOD Rep	ort				
			<ul> <li>View Bro</li> </ul>	lker				
			EOD Report					
			From Date	20-Aug-2014	× 🛗 (DD-MMM-YYYY)	Enter the time range for which the		
			To Date	20-Aug-2014	(DD-MMM-YYYY)			
					View			

The EOD Report will provide the details of the transactions executed on NMF II

Sample EoD Report

S.No	Ref No	Fund	Location	ARN Code	User Code	Folio No	Investor	Trxn Type	Sub Trxn Type	SchemeCode/Name	Amount	Units	Trxn Status
1	2199	Kotak Mutual Fund		ARN-70209	50110002 34		Sudhir Kumar	Fresh Purchase	Normal	04 / Kotak Balance - Dividend (Regular Plan)	5,000.00	0.00	Pending
2	2201	ICICI Prudential Mutual Fund		ARN-70209	50110002 34		Sudhir Kumar	Fresh Purchase	Normal	61 / ICICI Prudential Balanced Fund - Regular Plan - Growth	5,000.00	0.00	Authorized
3	2582	HDFC Mutual Fund		ARN-70209	50110002 34	5916941	Sudhir Kumar	Redemption	Normal	FVWGR / HDFC FMP 367D May 2014 (1) Series 31 - Regular - Growth	3,000.00	0.00	Pending
4	2583	HDFC Mutual Fund		ARN-70209	50110002 34	5916941	Sudhir Kumar	Switch OUT	Normal	STOG / HDFC Short Term Opportunities Fund - Growth	2,000.00	0.00	Pending
5	2584	Birla Mutual Fund		ARN-70209	50110002 34		Sudhir Kumar	Fresh Purchase	Normal	AD / Birla Sun Life '95 Fund - Dividend Reinvest-Regular Plan	5,000.00	0.00	Pending
6	2623	Birla Mutual Fund		ARN-70209	50110002 34		Sudhir Kumar	Fresh Purchase	Normal	AG / Birla Sun Life '95 Fund - Growth-Regular Plan	5,000.00	0.00	Authorized

#### EOD Report From 11-Jun-2014 To 11-Jun-2015



### <u>View Broker</u>

NMF II provides the Distributor details through this screen

f	CRM	Transaction	Reports	Order Settlement	Help		Admin	Sign Out
			<ul> <li>Transact</li> </ul>	tion Listing				
			<ul> <li>EOD Rep</li> </ul>	ort				
			<ul> <li>View Bro</li> </ul>	oker				

Clicking on the View Broker will provide the distributor information

📫 CF	۲ra Tra	insaction	Reports	Order Settlement H	Help		Admin	Sign Out
Laureta Dualua								
Broker Code		Broker Name	•	Mobile No.	Phone No.	Email		
ARN-70209		UDAY		520147852	520147852	rabicrajaa@sterlingsoftware.co.in		





Contact Us

Helpdesk Toll Free No: 1800 -419-4144

E-mail: nsenmf@nse.co.in

National Stock Exchange of India Limited

National Stock Exchange (NSE), established in the mid-1990s as a demutualised electronic exchange by leading Indian financial institutions, offers trading, clearing and settlement services in a range of products covering equity, debt and equity derivatives. It is India's largest exchange and ranks third globally by number of trades in the equities market. NSE provides a modern, fully automated screen-based trading system with nearly 40,000 trading terminals giving it extensive reach. NSE has played an important role in helping reform the Indian securities market and in bringing about transparency, efficiency and market integrity.

# 🕑 NSE



# **END OF DOCUMENT**