

From:

To,

_____ Mutual Fund

Dear Sir,

Sub: Change of name due to marriage in Folio no _____

This is to bring to your notice that my name has been changed from _____
_____ to _____ in the above
mentioned folio on account of marriage. So request you to update my details accordingly.

My signature is changed for which am submitting the bankers signature attestation form duly signed. Please find my old and new specimen signature to update in your records.

(OLD SIGNATURE)

(NEW SIGNATURE)

Also find the cancelled cheque with the name change for you to update in your system.

Kindly change my name and update the other details as early as possible.

Thanking you,

Yours sincerely,

(_____)

Encl:

1. Self Attested Pan Card Copy
2. KYC acknowledgement Copy
3. Marriage Certificate – Duly Notarised
4. Cancelled Cheque with New name
5. Bankers Signature Attestation form
6. Old Bank Account Proof