

Date: _____

From,

To,

_____ Mutual Fund

Dear Sir,

Sub: Change in Bank Mandate for Folio No. _____

I hereby request you to change and update my New Bank mandate details for the above mentioned Folio No. as per details below:

Bank name – _____

Branch Name – _____

A/c No. – _____

Account Type – _____

IFSC Code – _____

MICR Code – _____

I am enclosing herewith the original cancelled cheque for your reference.

Kindly do the needful and update the same as early as possible.

Thanking You,

Yours sincerely,

(1st Holder)

(2nd Holder)

(3rd Holder)

ACKNOWLEDGEMENT

We acknowledge the receipt of the request for updation of New Bank Mandate details to _____ Bank, _____ Branch from Mr / Mrs / M/s. _____ in Folio no _____ In _____ Mutual Fund.